CALL TO ORDER

President Martin called the May 6, 2020 Board of Commissioners regular meeting to order at 6:34 p.m. via Zoom. He thanked the public for their patience during this time, and reminded all that it is a very trying time for first responders—fire, police and EMS, Public Works employees, and all those involved in health care provisions. He said we should remember them because they are on the front lines trying to keep the community safe. A moment of silence was observed, and The Pledge of Allegiance was recited by all. Roll Call was taken by Mr. Fazekas.

PRESIDENT’S ANNOUNCEMENTS

President Martin reminded staff and Board members of a Pension Committee meeting via Zoom at 7:30 a.m. on Monday, May 11, followed by an Administrative Committee meeting at 8:00. With respect to tonight’s agenda he noted that there are two additional items that were not posted earlier—item 3b, which is an application for the HARB meeting on May 19, and item 7c, which is a request to place recognition signs around the Township for student athletes who weren’t able to play their spring sports.

CONSIDERATION/APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES

President Martin noted that there were no minutes from April to be approved because that meeting was cancelled.

PRESIDENT’S RECOGNITION OF VISITORS

President Martin said any visitors will have an opportunity to speak during their corresponding agenda item, and those who do not wish to speak during an agenda item will have an opportunity at the end of the meeting.

CONSENT AGENDA

There were no items for consideration.
PUBLIC SAFETY COMMITTEE
COVID-19 OPERATIONAL UPDATES

President Martin said he asked the Township Manager as well as the Police Chief and Fire Chief for an update on precautionary measures they are taking in their own interests and in keeping the community safe and healthy, and what the response has been.

Mr. Fazekas stated that overall, the staff has prepared well. He said morale is good and there have been no complaints from residents on the services being provided. He said we purchased over 2,000 surgical masks and 100 N95 masks and distributed them to all Township Departments, and also shared quite a few with the Police Department. He said he informed the Public Works and Sewer Departments to travel separately and to wear masks. Some staff members continue to work from home, and will continue. The Public Works Department is in the process of making plexiglass shields to mount at all three counters—Receptionist counter, Sewer Department counter, and Community Development counter. Internally, he said we have only one area where the desks are back to back, and Public Works will make a shield to install between those people. These measures are in preparation for Phase 3, when we start to have the public back in the building. He noted that Public Works made one for the Tax Office and it worked well, so they will do similar barriers for our windows. He said we don’t need any additional PPE at this point. He said overall, we are working on return-to-work procedures and workplace protocols for employees once they can return to work in Phases 2 and 3.

President Martin applauded the efforts with the plexiglass. He questioned at what point management anticipates bringing staff back to work in the office full time. Mr. Fazekas said we will bring as many back as possible as soon as possible, although the recommendations for Phase 2 are still to work from home as much as possible. He said we do still have a few employees with child care issues that may require them to continue to work from home. He said we want to bring them back as soon as possible, but not too soon. Commissioner Cochran mentioned for the benefit of the public that the Township has not furloughed any employees.

Chief Adams said the Police Department morale is good. Their supplies are in good shape, with about 3,000 N95 masks, 3,000 surgical masks, 4,000 protective gloves, 125 complete suits for coverage from head to foot, and about 100-200 homemade masks. Along with that he said they have 2 no-touch thermometers to check temperatures of staff and prisoners on station. He said they are trying to maintain as much social distancing as possible. He said they only go into a building or into a house on calls where a child is seriously injured or on overdose calls; otherwise, they stay outside and let the ambulance people go in and they will call the Police Department in if needed. As far as walk-ins, they already have a plexiglass barrier with a portal that keeps particles from going through it. He said the officers converse through that rather than bringing people into the office areas. For interviews, he said they open an impound garage and use a table so they can maintain social distancing in the fresh air. They are participating in Zoom meetings with the County. He said all training is still cancelled but they are doing a lot more Webinars. They are still working the 14 days on/14 days off shifts, and masks are required when the officers are out of the car, except when they are in the police station. He said they are minimizing time spent on station and are doing their paperwork in police cars. Only one person can be in the break room at a time and one person at the patrol desk.

On May 1, he said the supervisors were on station and those on their 14 days off called in by Zoom. He said the supervisors reviewed all operational plans related to COVID-19 and no one saw any reason to revise them. On May 13, depending on what comes out of the Governor’s office, the CDC, and the PA Department of Health, he said he will make a decision on whether to push the 14/14 rotation out again or to go back to the normal rotation. He said he is not optimistic that they will give clear guidance but is
hopeful that they will break tradition and actually give some. He said the crime numbers are down but there are lots of people calling in when they see, for example, three teenagers playing basketball in a driveway. He said they haven’t been doing a lot of strict enforcement about that other than maybe driving by and giving them a reminder. He said he would rather see them outside than inside playing video games together.

Chief Shumberger said the Fire Department operations are pretty much going the same as they have been. No public is permitted inside the station and the personnel are masking up. He said he just started a policy where firefighters must wear a mask in the fire apparatus going to and from calls. For a medical or auto alarm, he said he will only send an officer in unless he needs assistance. He said they have about 350 masks and 3 cases of gloves, and he feels they are doing well on PPE. He said they didn’t have their monthly meeting in April and will cancel it for May. He said they will try holding meetings with Zoom. He said there has been no training last month or this month so far. President Martin commented that the cessation of training might put some people behind in terms of credits and certifications, so there might be a barrage in the fall. But Chief Shumberger said a lot of them are doing Webinars instead. He said it’s a bit cheaper and they don’t have to travel anywhere so they’ve been taking advantage of that opportunity.

President Martin said EMS is continuing to roll, noting that they don’t have contact with anyone other than their own.

**UPDATE ON STATUS OF FLASHING LIGHTS AT GETTYSBURG PIKE & ENGLISH DRIVE**

Mr. Fazekas noted that the initial concern of Traffic Engineer Craig Mellott of TPD was the close proximity of the flashing light to the fire station, but Mr. Mellott has come up with another option, which Mr. Fazekas has shared with Chief Shumberger. He said he is trying to get Mr. Mellott and Chief Shumberger together to see how it works. He said they are talking about getting equipment from Moyer Communications that doesn’t require activation from the Fire Department. It is activated automatically from Cumberland County dispatch and will start flashing before the fire truck even leaves the station. He said it is activated automatically from the paging system at dispatch. He said West Hanover Township has a similar setup. He said Chief Shumberger had some questions about the equipment and he asked the Chief to work directly with either TPD or Moyer. Estimated cost is $1,000 for the equipment, $950 for installation, and $1,500 for engineering to revise the signal permit, for a total of $3,500. He said he is just waiting for Chief Shumberger to ok it before we go with it, and Chief Shumberger said he just has a couple quick questions to clear up. Mr. Fazekas noted that one of TPD’s employees, Kyle Miller, had worked with West Hanover Township on a similar situation, and they propose that this system is the best in that situation. He suggested that Chief Shumberger contact someone in West Hanover’s Fire Department to see how they like it.

President Martin questioned whether, if it is activated from Carlisle, there is a possibility that we may have flashing lights out there for 3 minutes before we have equipment rolling through the intersection. He said one of the criticisms he has heard is that motorists didn’t heed the flashing signal or take it seriously. He suggested that we need to be cautious of that possibility, noting that if motorists drive through there when it is flashing and they don’t see any fire trucks coming, they will become cynical. He also questioned what happens when the second, third or fourth pieces of equipment roll out and whether it will continue to flash. Mr. Fazekas said he doesn’t know that level of detail, but he will ask those questions and report back.

At 6:55 p.m., Mr. Fraser noted for the benefit of the public that he just started to record the meeting.
PLANNING & ZONING COMMITTEE

ZONING HEARING BOARD (ZHB) CASES FOR MAY 14

There are no hearings scheduled.

HARB CASES FOR MAY 19

Mrs. Boyer noted that an application has been received for a Certificate of Appropriateness to install a fence around an in-ground pool in the back yard at 346 Gettysburg Pike. She said the fence can be seen slightly from the right-of-way, so it triggers a HARB review and Certificate of Appropriateness. She said they will hold the May 19 HARB meeting via Zoom and then it will come back to the Board of Commissioners for action. President Martin noted that he looked at the application and the drawings and it looks fine to him. He said he wouldn’t deny anybody the opportunity to have recreation in their back yard. Vice President Castranio commented that they are allowed to have a pool, it’s just the fence that needs the approval under HARB.

CONSIDERATION TO REAPPROVE WINDING HILLS PRD, FINAL STAGE 5(C), LOTS 361-395, FILE #18-05-01C

The proposed project is for the development of 35 single-family detached homes, which will be located on Lots 361-395. This development plan is the second phase from the Stage 5 preliminary plan, with a total tract size of 14.64 acres, of which 9.71 acres are being developed. The development will create an additional 1,590 linear feet of new public streets on Waltana Court and Apple Hollow Road. The development will be served with public water and sewer. The proposed use of the subject property is consistent with the Upper Allen Township Zoning Ordinance and Comprehensive Plan.

On May 3, 2017, the following modifications were approved with the preliminary plan. No further action is necessary, as these modifications carry over into the final development plans.

1. Modify the requirements of Section 220-8.A(7) and allow to show contours at vertical intervals of two (2) feet instead of one (1) foot.
2. Modify the requirements of Section 220-10 to allow the final plan on sheet sizes of 24x36 inches instead of 18x24 inches.

On June 6, 2018, the Board of Commissioners conditionally approved this final plan. Condition #16 stated that the plan must be recorded no later than June 6, 2019 or else the plan would be considered disapproved. The June 6th date was defined and agreed upon during the preliminary plan approval for Stages 5(B) and 5(C). The developer had agreed to record both final plans within 12 months following the date of approval of the preliminary plan.

To date, this plan has not been recorded. The developer is ready to move forward and requested re-approval on March 6, 2020. The Board of Commissioners discussed this request at their March 18, 2020 meeting. Since the timeline had expired, the Commissioners asked that this plan be reviewed again with the Planning Commission, to follow standard procedures of all plan reviews. On April 27, 2020, the Planning Commission reviewed the plan again and recommended conditional approval.

The Community Development, Sewer, Police, Fire, and MS4 Departments, as well as the Township Engineer and Cumberland County Planning Commission were notified on May 2, 2018 that this plan was available for review, and comments were received from all but the Dire Department. A revised plan was submitted on April 13, 2020 for consideration.
A condition of approval from 2018 was that sidewalks along Orchard Boulevard, between East Winding Hill Road and Old Barn Road, and construction of Brookshire Court to McIntosh Drive, be completed no later than November 1, 2018. These improvements were completed in time and are therefore not a requirement of approval on this request.

John Murphy, P.E., representing the applicant, was in attendance at this meeting and did not have anything to add. There were no comments or questions from the Board of Commissioners.

Commissioner Anderson made a MOTION to approve the final PRD plan for Winding Hills, Stage 5, Lots 361-395, UAT File #18-05-01C, with the following conditions:

**ADMINISTRATIVE**

1. The professional responsible for plan and report preparation shall sign and seal the plan and report, in accordance with Section 214-22.B.(24) of the Codified Ordinances of Upper Allen Township.

2. The applicant must enter into a Sewer Extension Agreement with the Township and furnish the required $1,000.00 escrow for plan and legal review costs, provide plats and legal descriptions for sanitary sewers to be located outside of the public rights-of-way, furnish the required escrow amount for inspection and related costs, and provide appropriate installation financial security for the sanitary sewers.

3. The applicant must submit a signed and sealed construction cost estimate for all public improvements, including sanitary sewer work, associated with all Plans in Stage 5, in accordance with Section 220-9.H and Section 220-44 of the Codified Ordinances of Upper Allen Township.

4. The applicant must provide financial security in a form acceptable to the Township and in an amount to be estimated by the applicant and approved by the Township Engineer to insure construction of the improvements and/or concrete monuments shown on the plan, and the applicant must enter an Agreement with the Township providing for construction and installation of all improvements shown on the plan according to Section 220-9.H and Section 220-9.I of the Codified Ordinances of Upper Allen Township. The financial security shall contain the provision that the Township shall be informed in writing thirty (30) days before the expiration date of any letter of credit or bond provided as a condition of approval.

5. The applicant must also furnish financial security to the Township in an amount equal to 10% of the total financial security provided to cover the cost of construction inspection, administrative, and other related costs, in accordance with Section 220-44 of the Codified Ordinances of Upper Allen Township.

6. The applicant/owner shall sign the plan and have the signatures notarized in accordance with Section 220-10.L and 220-10.N of the Codified Ordinances of Upper Allen Township.

7. The plan must be signed and sealed by all applicable professionals, in accordance with Sections 220-8.A(5) and 220-10.M of the Codified Ordinances of Upper Allen Township.

8. The applicant must enter into a Reservation of Capacity (ROC) Agreement with the Township and pay the appropriate ROC fees, or, pay tapping fees for the number of approved EDUs.
9. The applicant shall also comply with all fees, taxes, utility rentals, building, police or fire codes, ordinances, resolution, and regulations as may be in effect from time to time concerning the proposed development.

10. The applicant shall pay such fees as are charged from time to time by Upper Allen Township for other further reviews or permits as may be required concerning the proposed development.

11. The applicant shall comply with all other conditions listed in the Revised Tentative Plan approval.

12. The applicant must satisfy all conditions on the approval of the plan and the plan must be recorded no later than May 1, 2021 or the plan will be considered disapproved.

Since there are conditions on the approval of this plan, the plan will be rejected unless the owner/applicant agrees, in writing, within thirty (30) days, to comply with and abide by the specific conditions of approval.

SECONDED by Commissioner Walter. The motion carried unanimously, except for Vice President Castranio, who abstained because he is employed by the developer’s engineer.

NEXT PLANNING COMMISSION MEETING

Mrs. Boyer said there will be a Planning Commission meeting on May 18 at 7 p.m., one week earlier than usual because of the Memorial Day holiday. She noted that HARB will be held May 19 and the Board of Commissioners meeting will be held on May 20. Commissioner Anderson commented that the last Planning Commission meeting went very well and there didn’t seem to be any issues. Mrs. Boyer agreed and said she is glad we are able to have Zoom meetings and keep moving the projects along.

PUBLIC IMPROVEMENTS COMMITTEE

UPDATE/PROGRESS ON 2020 PAVING PROGRAM

Mr. Fazekas said he signed and returned the contract documents and the Notice to Proceed. Work is expected to start on May 20th. He said the biggest issue now is that Kinsley is getting the materials they need and while they can start working, some of their subcontractors cannot come back. Mr. Reichard noted that there is a pre-construction meeting on Zoom on Thursday, May 7. He said he hopes to get more detail on the contractor’s approach to the project. He said they will start with stormwater and sewer work. He said he is currently reviewing all the submittals for the project, and everyone is starting to get ramped back up.

With the slow start we are having with road improvements, Vice President Castranio questioned whether we should revise the contract schedule earlier rather than wait until later. Mr. Reichard said he will have more information after the pre-construction meeting. He said the contractor hasn’t raised it as a concern as of now. He said we have a 90-day contract window and based on the scope of work he thinks they will be successful. He said if there is a concern raised at the pre-construction meeting he will bring a change order to the next Board of Commissioners meeting.
UPDATE ON QUARRY PERMIT AND PLANS TO COMPLETE
THE PROJECT FOR FUTURE USE

Mr. Fazekas said we did have to do a slight pause in bringing the material in to do a revision to the NPDES permit, and we did get that approval. He said we are having material brought in because the plans approved by the Cumberland County Conservation District call for a retention basin at the northern end of the quarry. He said the issue we had with that and the reason we expanded the area, is that there was a crack in the base of the quarry where the water used to infiltrate into the ground. It clogged over time and the area became a swamp with about a foot of water laying on the compost material, and we couldn’t get in there to turn it. He said we expanded that area so we could get fill material in to handle the additional compost we expected this year. He said crews will be in there the rest of this week, weather permitting. He said we are just about where we need to be with material. He said we got a large dozer from the contractor who is bringing in the fill material, and they will grade it for us. He said they hope to start next week and get it concluded. He said he is not anticipating any new fill material; however, the contract documents for the 2020 paving do include provisions for bringing the milling materials to the quarry. He said they will go on the upper level. He said we received approval for that from the Conservation District.

Mr. Reichard commented that we had been treating the quarry as a stockpile area for miscellaneous projects, and decided to revise the permit because of that. He said it is good for 5 years and will allow Public Works to put material there as needed and to save material for future projects. He said there will be an upper tier and a lower tier. The lower tier will still be for compost while the upper area will open up other opportunities for Public Works to store equipment. Mr. Fazekas commented that we may have an audience member interested in what is going on in the quarry. He noted that one consideration for the Township’s property at 1215 McCormick Road is to possibly move compost material and brush we collect to that new site, but that will hinge on the master plan for the property, and will probably require some additional permitting. He noted that we will probably never give up the use of the quarry completely but are hoping to significantly cut back on the amount of trips made to and from there in the future.

Vice President Castranio questioned whether we will be stabilizing all the mud that is now on the lower level. Mr. Reichard said it is considered an “active disturbance” and the permit does allow that over the 5 years, but there are provisions to stabilize areas that are finalized. He said he doesn’t think we are close to being finished. He said the lower pad is getting close but the upper level needs more work. As soon as the weather stabilizes, he said Public Works will begin to seed and mulch the sloped areas that are considered to be complete at this point. Once the lower level is stabilized, Mr. Reichard said some of the area will probably be returned to green area but Public Works intends to spread millings there so it can be used for storage of equipment.

President Martin agreed that millings will be a good way to stabilize it. He added that he wanted the Commissioners and everyone else to know that we got permission and permitting for the quarry, and wanted it on record that what we are doing there is permitted.

MISCELLANEOUS DISCUSSION

Commissioner Cochran noted that he was driving on West Winding Hill Road coming East onto Market Street and noticed a light that appears to be out of alignment. He said there are two heads sitting on the arm and the one on the left looks to be at a 45-degree angle as if something struck it or the wind moved it. Mr. Fazekas said he looked at it and did contact PERCS about it. PERCS had a crew in the area and was going to go look at it, but he said he hasn’t been out yet to see whether it’s corrected or not.
SANITARY SEWER SYSTEM

CONSIDERATION/APPROVAL OF CHANGE ORDER NO. 2 FOR THE GRANTHAM WWTP MISCELLANEOUS IMPROVEMENTS PROJECT

The Sewer Department has received a time extension change order request dated April 30, 2020 for the Grantham WWTP Miscellaneous Improvements Project. The time extension is necessary for exterior repair and coatings work on concrete treatment tank structures which has been delayed due to work restrictions associated with COVID-19. The Township is in possession of correspondence dated April 10, 2020 certifying that Mar-Allen Concrete Products, Inc. (subcontractor) has received an exemption to the closure order by the Governor. On April 15, 2020 a safety meeting was held at the WWTP with Shiloh Paving and Mar-Allen to discuss safety measures to be followed by Mar-Allen in connection with concrete repair and coating work.

Change Order No. 2 for Shiloh Paving & Excavating, Inc. consists of an extension of the substantial and final completion dates by 32 days to June 30, 2020 and July 30, 2020, respectively. There is no cost adjustment associated with this change order.

Mr. Cupp noted that the contractor is moving along under Change Order #1, and Change Order #2 is submitted in case they don’t get it done. He said the Change Order does not negatively affect the operation. He said everyone is practicing social distancing and wearing masks, and the work is going quite well.

Vice President Castranio made a MOTION to approve Change Order No. 2 to the contract with Shiloh Paving & Excavating, Inc. providing an extension of the substantial and final completion dates by 32 days to June 30, 2020 and July 30, 2020, respectively, with no contract cost adjustment. SECONDED by Commissioner Walter. The motion carried unanimously.

ADMINISTRATIVE COMMITTEE

President Martin noted that although electronic files are available for the upcoming Pension Board meeting, he likes paper copies. He asked for those in the Commissioner mail boxes no later than close of business on Friday, May 8. Mr. Fraser said they are in the mail now and he will make sure Board members get hard copies by Friday.

PARK AND RECREATION COMMITTEE

BOARD COMMENTS ON INSPECTION & TOUR OF 1215 MCCORMICK ROAD

President Martin announced that the Township now owns the property located at 1215 McCormick Road. He said Mr. Fazekas was out for official inspection on April 30 and had settlement on the property afterward. Several Board members and staff walked the property on May 1 and even though we are just getting familiar with it and want to move slowly on it because it’s a premier site with a lot of possibilities, he asked for reactions or comments from Board members. Commissioner Cochran said he was pleasantly surprised to find as much electricity and water to the various buildings on the property as there is, noting that we can make use of those things in the future. President Martin said all of the horse stables and other buildings scattered around the property are substantially built and could be easily repurposed to other things such as concession stands, restrooms, etc. He noted that the barn itself seems to be strong, with 14” x 14” hand-hewn timbers located substantially close together. He said prior to purchasing the property the Board talked informally about whether the house has much use, and he noted that it is in disrepair. He said the Board talked about allowing the Police Department to use it for...
training. He polled the Commissioners for any objections to that happening, and there were none. He said that is not to say the Fire Department couldn’t use it for training, but the Board is giving the Police Department first crack at it this time due to the circumstances. Vice President Castranio noted that the Police Department will limit their training only to the single family structure and not the other buildings, and Chief Adams confirmed that it would only involve the farmhouse and the area right around it. Depending on the type of training they do, he said they would certainly alert the neighbors. He said a lot of it will depend on the COVID-19 situation and social distancing as far as how intensive a training they can do. Vice President Castranio said we did environmental studies but said staff should make sure the property is not protected by any agencies and that we are allowed to do what we want to do. President Martin questioned whether we know where the boundary stakes are located, and Mr. Fazekas said staff is currently working on that.

**DISCUSSION ON DRAFT MASTER PLAN CONTRACT FROM C. S. DAVIDSON FOR PROPERTY AT 1215 McCORMICK ROAD**

President Martin said at some point we will expect a proposal from C. S. Davidson to begin looking at the possibilities for the real estate. Mr. Reichard said he had an opportunity to talk with Mr. Fraser about it since Friday’s walk-thru. He commented on what a beautiful property it is. He said the topography is nice, noting that it has depth to it but still a lot of flat areas that are workable. He said the topography is an advantage. He said he looked at the recent Comprehensive Recreation and Open Space Plan and thought it was interesting how we are able to check off some of the boxes in that plan, such as protection of open space and resources while still providing active and passive recreation; and additional relationships and partnerships with other entities. He said there are opportunities for those things there. He noted that the plan points out a deficit with recreational fields such as a need for additional basketball courts, baseball and softball fields, and soccer fields. From a facility standpoint he said there is plenty of acreage to work some of those things in. He said there are also comments in the Open Space Plan about developing a management plan for the Yellow Breeches Creek area. He said this property lends itself to that. The Open Space Plan also calls for construction of two additional access sites for the Yellow Breeches, and that opportunity exists too. He said he sees two levels of plan, the first being with C. S. Davidson to focus on implementing the facilities and ideas they’ve heard to date, such as a compost facility, passive recreation, and creek access. He said C. S. Davidson can easily put together a concept plan to show how that would look, for a budget of about $15,000. He said what stands out as most important to him is establishing a vision for the property. He said he thinks we have one shot at it, and looking forward he wants to make sure that whatever is done, it makes best use of the property for the future. He said he thinks we are in such an early stage that it might be time to take a step back and bring another land planner on board to help work through that vision. He said he reached out to one of C. S. Davidson’s associates and they could do such a plan for about $30,000-$35,000. He said the Township could start small with something basic at about $15,000 on up to $50,000 for a larger scale project to kick things off. He said this can be further refined with more discussion.

Commissioner Anderson commented that there is legislation and possible State funding for open space land and saving natural resources. Although she said she didn’t look at what is being proposed, but said she may have the actual Bill and will provide it to Mr. Fraser. She said it sounds like we might be able to use some of that State funding towards some of the open space. She added that Upper Allen has had good success with state grants and they are very pleased with what we have done. President Martin asked Commissioner Anderson to keep Mr. Fraser informed and let him know if there are grants or other monies available. Commissioner Anderson commented that if you have a plan it helps to get funding from the State.

Commissioner Cochran said we should run it in front of the Park & Recreation Board for their input also. He said he has been kicking it around with family members and they talked about an existing paved area
that looks like it was made for a skate park. He said he would like to see this property be something unique that you don’t find in every municipality. He said he’s sure the waterfront will be nice, noting that people could put flotation devices in at Simpson Park and take out at the farm. He said Vice President Castranio has talked about an open air pavilion for outdoor classes or music. He suggested possible pickle ball courts. And, he said it would be a great place to do some turf fields that we could rent out, noting that locally turf fields go for about $100 per hour. He acknowledged that it’s a major expense, but said you can earn it back in a couple of years and it would be unique. He said you line them for different sports, then you can play football, soccer, lacrosse, field hockey, etc. with the different sets of lines. He said they could be busy for 8 months of the year and earn revenue to support the park. President Martin noted that the advantage of synthetic field is that they drain so quickly.

President Martin complimented Mr. Reichard’s thinking, saying he envisions going in the same direction, as a 2-phased approach. He said he thinks there are probably some land planning and recreation firms that would be more closely suited to this type of concept approach, and he thinks we have an opportunity to make this park unique as suggested by Commissioner Cochran. He said to have activities for a wide spectrum of the public is a great opportunity. He added that he thinks we also need some community interaction on it too. Mr. Fazekas noted that the property is currently in Clean and Green and we will have to apply to take it out, and then can apply for the real estate tax refund. He said the Solicitor is working with him on it with Cumberland County to find out the process. Vice President Castranio noted that when walking the site, Public Works and Park employees were also there, and they did acknowledge that it will be quite an undertaking to keep it maintained, but felt they would be able to do it. President Martin said we will continue to have the property as an item of discussion.

CONSIDERATION OF REQUEST FROM MECHANICSBURG AREA SCHOOL DISTRICT TO PLACE SENIOR ATHLETE RECOGNITION SIGNS THROUGHOUT UPPER ALLEN TOWNSHIP

Mr. Fraser received a request from the Athletic Director at Mechanicsburg Area School District for permission to place senior spring athlete yard signs in certain areas of Upper Allen Township. Because COVID-19 has cancelled many events in the last month, including the spring PIAA season, the School District would like to show athletes a small token of appreciation for their hard work over the last 4 years by placing yard signs in the Township to include in residents’ yards (with their permission) and in public areas such as parks and schools.

Commissioner Anderson said she thinks it’s a great idea, noting that the kids are really being cut out of a lot of things. Mr. Fraser said he thinks some of the signs will be generic and others may have the athletes’ names on them. He said he doesn’t think they want to put the signs inside the parks, but along the park frontage, to give recognition around the district. Commissioner Cochran said he thinks it would be great to take every senior athlete and let them have several signs with their name on it scattered around the district so the individual gets recognized. Commissioner Anderson said she won’t be surprised to get a request to recognize the seniors too. President Martin said he has no problem with them as long as its tastefully done, and Mr. Fraser said we can effectively communicate that to them. President Martin said we should have an end date, and discussion ensued. Consensus was that the signs could be left up until mid-June, around the 15th.

MISCELLANEOUS DISCUSSION

President Martin asked about the progress on the Joint Recreation Agreement. Mr. Fazekas said another meeting is scheduled for Monday, May 11, at 2 p.m.
President Martin said he received a request regarding use of Township fields. He said right now the fields are closed due to COVID-19 and he doesn’t know the process for reopening them. He said he is concerned that we are in front of managing the fields. Discussion ensued, and with the uncertainty of the situation in the coming weeks, President Martin suggested, and other Board members agreed, that fields not be re-opened to any group activities without prior approval by the Board of Commissioners.

**MISCELLANEOUS**

**TAX COLLECTION COMMITTEE UPDATE**

Mr. Fazekas said we are continuing to get distributions from the Tax Bureau. He said they are continuing to work remotely. Commissioner Cochran asked about the thought that EIT (earned income tax) collections in the 3rd and 4th quarters could be off significantly. He asked if we have done an analysis. Mr. Fraser said he has done some limited analysis but the problem is that because the Tax Bureau was delayed in their collections, we won’t get any solid numbers until August or September. Commissioner Cochran noted that some small business will go out of business within 30 days. He asked for an analysis of what 30%, 40%, and 50% downturns will look like, and Mr. Fraser said he will provide that information. Mr. Fazekas commented that he just forwarded to Board members by email a copy of the Tax Bureau’s most recent numbers that say so far we aren’t too far off from 2019, although he suspects it will get worse. Commissioner Cochran noted that there is a lag in the numbers.

**CAPITAL REGION COG UPDATE**

President Martin noted that the April and May COG meetings were cancelled.

**MUNICIPAL ADVISORY BOARD UPDATE**

There was no meeting.

**PA STATE ASSOCIATION OF TOWNSHIP COMMISSIONERS (PSATC) UPDATE**

Commissioner Anderson noted that at the last Executive Board meeting people were upset about some legislation and discussing how many people will have to be furloughed. She said PSATC wants to know how it is hitting the municipalities. She noted that the way the legislation was written it was putting the burden all back on the municipalities. She said we must contact our Representatives to tell them how it won’t be beneficial to us. She said the discussion was very interesting, noting that the Philadelphia area has really had their hands full and several nursing homes are almost totally destroyed. She said we are lucky we have had cooperation from Messiah Village and that they have been so quick on the draw.

**SOLICITOR UPDATE**

There was no report.

**COMMENTS FROM THE AUDIENCE**

Logan Dunn, of 10 Gutshall Lane, questioned whether the Township will have to have access to the 1215 McCormick Road property off of Lisburn Road as well. President Martin responded that he doesn’t know the answer, but said at this point in our planning we think it will be prudent to have more than one entrance just like in a residential or commercial development. He said he thinks a Lisburn Road entrance would be safer from a site distance perspective. He said he doesn’t know that it is a requirement but thinks it is part of the discussion. Mr. Dunn said his property borders the newly purchased property right...
off of Lisburn Road, and President Martin said the Township will want to be mindful of adjacent property owners and will want to make sure there are visual barriers that would be appropriate. Commissioner Cochran pointed out that there is a portion of the 1215 McCormick Road property that comes out to Lisburn.

COMMISSIONER COMMENTS

President Martin pointed out that these are weird times and we are all working differently and trying to figure out what is happening next while still dealing with Township business. He thanked all for their service and said the Board appreciates the good work. Commissioner Cochran reminded Mr. Fazekas that staff who ride together really need to mask up. He said we don’t want anyone to pass the virus around. President Martin said community spread is real.

ADJOURNMENT

President Martin adjourned the meeting at 7:54 p.m.